This permit is required by all Contractors planning to enter any electrical/communication manhole (or other permit-required manhole) within the jurisdiction of UBC. This permit must be signed by the personnel entering the manhole. This permit is valid only for the dates and manhole numbers indicated. A separate permit for each manhole is required. A signed and approved copy of this permit must be located at the manhole site. No entry attempt shall be made without an approved permit.

**Part 1. Manhole Information**

- **Manhole Number**
- **Location of manhole (nearest landmark)**

**Part 2. Applicant Information**

It is understood that only qualified workers may enter any manhole within UBC’s jurisdiction. Contractor is responsible for training individual workers and conforming to Part 9 of Worksafe BC OH&S Regulations. UBC reserves the right to refuse entry to any person that appears unqualified for confined space work. The decision of a qualified representative of UBC shall be final.

- **Company Name:**
- **Telephone:** ( )
- **Fax:** ( )
- **Names of workers entering the manhole**
- **Phone number (or pager) of workers entering the manhole (**required**)** ( )

**Part 3. Manhole Entry Information**

The following manhole entry equipment must be available, on site, and within calibration dates for this permit to be valid. If, upon inspection by a qualified UBC representative, the appropriate equipment is not in place, the permit may be revoked and future permits may be withheld.

4 gas analyzer, ventilation system, communication device, wearing safety harness (tripod, lifeline for moderate hazard entry)

- **Entry Date(s)**
- **Purpose of entry**
- **Expected length of time (per day)**

**Part 4. Permit Application**

- **Applicant Signature**
- **On site Supervisor’s Signature**
- **UBC Representative Signature**
- **Approval Date**

Fax applications to UBC Energy & Water Services at 604-822-8833 or email to utilities.clerk@ubc.ca or deliver to 6130 Agronomy Rd (Campus Energy Centre). Submissions shall be to the attention of Trade Head responsible. Phone 604-822-9445 to obtain permits or go online: http://energy.ubc.ca/community-services/contractors-developers/

Revised Aug. 14, 2018